

Minutes of the Annual General Meeting of the Upper Kenilworth Improvement District held at 18h00 on Thursday, 20 November 2025 at Greenfields Girls Primary School in Gwalia Road, Kenilworth.

Present:

As per Attached List

Proxies in favour of the Chairman had been received from:

Mr Leonard Hamburger, Kathy Noland, Gregory Brooks, Rowan Seagers

1. Welcome

The Chairman welcomed all present to the AGM of UKID

2. Apologies

Gregory Brooks, Rowan Seagers, Aimee Friedich, Guy Harris, MB Jackson, Odile Quintard, Wynton Tavill, Emielke Borst, Debbie Wall-Smith, Leonard Hamburger, Kathy Noland

3. Membership:

The list of members was included in the UKID report back, and is available to view on the UKID web site.

Last year's membership including the COCT 154
This year's membership including the COCT 159

We had 10 new Members and 5 members moving out.

A quorum is 10% i.e. 16 members 159 including COCT

4. Notice and Quorum

It was recorded that proper notice of the meeting had been given. There were 159 registered and approved members. A quorum is 10% i.e. 16 members present. As there were 18 members present in person or via proxies, there was a quorum and the meeting was duly constituted. The full attendance register is attached to these minutes.

5. Minutes of the previous AGM

The Minutes of the previous AGM 2024 (28/11/2024) which was previously circulated to the UKID community via the UKID website and which had been reviewed by the City's CID Branch was approved by the members..

6. Chairperson's Report

6.1 Introduction

- Welcome All
- The AGM that we are attending tonight sees the end of the second financial year of UKID.
- We are reporting to members, property owners and residents on the activities of UKID in respect of the 12 (twelve) months 1 July 2024 to 30 June 2025.
- UKID has delivered excellent results and remained focussed on its mission and values. The support will also deal with operations during the 2024/25 year.
- We are pleased to report that we have come a long way in achieving our goals as set out in the approved business plan. UKID's main objective is to supplement and enhance municipal services in its designated area, ensuring a secure and welcoming environment for all who use the area by reducing crime and grime.

6.2 Strategic Objective

- The Upper Kenilworth Improvement District NPC (UKID) was established by local property owners in 2023. Our vision is that Kenilworth retains its "village" character, that is safe, clean, "green", well-maintained, socially responsible, and one that caters and cares for all its inhabitants whether they are property owners or tenants, elderly or homeless, shoppers or office workers.
- CID refers to a geographical area designated as such by the City of Cape Town (COCT) in terms of the CID By-Law and Section 22 of the Municipal Rates Act. A CID is created and set up on application by local property owners. UKID's operations are funded through an additional rate levied by COCT on local property owners.
- We have made encouraging progress on the social upliftment side of our work with displaced individuals experiencing homelessness. While this remains a complex problem, we continue partnering with U-Turn to support individuals in transitioning off the streets and where possible, reuniting them with their families. This is an ongoing process and UKID remains committed to driving and supporting this work long-term.
- The directors and management of UKID have consolidated the efforts put in place in our foundation year around security, cleansing and social interaction. These activities have had a positive effect on the area as crime in the area has reduced further throughout the year. During the same period many of our neighbouring areas saw an increase in crime.

6.3 Performance Outcomes

We have laid a strong foundation in UKID's first two years of operation around security, cleansing and social upliftment. Our efforts, with substantial support from residents has showed that CID's can be successful and add value to local communities, the fact that crime dropped, and grime became less prevalent, shows the introduction of UKID on 1 July 2023 has aided society in the UKID defined area.

The key successes that UKID has achieved in the 2024/5 financial year have been:

- Maintained tight control on operating costs and delivered high quality service to property owners and residents as promised in the Business Plan.
- The work done in cleaning up the Kenilworth Station car park.
- The creation of a play area on Harfield Road opposite Harfield Station.

- Now have 52 cameras installed, 5 of which are LPR cameras.

6.4 Financial Report Back

The results for the year are set out in the audited financial statements at 30 June 2025 that are included in the documentation available on our website. The auditors did not bring any matters to the directors’ attention that needed resolution while completing the 2024/5 audit.

	Results 2024/5 <R’000>
Income – additional rates	4 817
LESS: COSTS INCURRED	
• Safety & Security	2 409
• Employment costs	535
• Social upliftment	61
• Cleansing & Environmental Services	264
• Urban Maintenance	86
• Other expenses	309
Surplus for the year-before interest earned	493

- We achieved our financial goals by putting in place a series of control procedures to tightly control expenditure and build up a small financial reserve that will provide a platform for future operations of UKID.

6.5 Performance Outcomes

- The surplus for the year has mainly arisen because UKID had funds available for a law enforcement officer, but the allocation of the law enforcement officer was only effective from 1 July 2025.
- There has been an underspend on the camera rollout as hosts frequently impose barriers to installation, however, 5 Licence Plate Recognition (LPR) Cameras have been installed in the area.
- The surplus will be retained to meet the financial reserves required by the City of Cape Town (two (2) months of City funding) and the remainder will be used internally within the UKID structure to further enhance the desirability of the Upper Kenilworth area.
- UKID ended its second year of operation in a strong financial position with R1 201 783 in the bank.

We are assessing the outcome for the year on the pillars that the Business Plan was built on

- Safety & Security
- Cleansing & Environmental services
- Social Upliftment

- Urban Maintenance

6.5.1 Safety & Security

Operationally the main thrust of UKID’s initial two years of operation was safety and security.

- We have dedicated vehicles criss-crossing our streets 24 hours a day. We have 2 (two) dedicated Princeton vehicles operating 24/7.
- The vehicles report to a very efficient control room at Princeton.
- Crime levels in our area are the lowest since 1983 and lower than surrounding areas.
- We work closely with SAPS in both Wynberg and Claremont and Law Enforcement to prevent criminal activity and lawlessness.
- We use technology to identify risks and unlawful activity within the legal structure that the security industry and SAPS operate within.
- There is continual interaction within those living and operating in the UKID area and the authorities identify potential hotspots.
- Safety officers who operate from the Princeton patrol vehicles patrol various areas within the UKID structure when hotspots are identified.

6.5.2 Cleansing and Environmental Services

UKID appointed Princeton cleaning services to provide workers 6 days per week. The cleaners are required to clean up messes in all areas of UKID and clean green litter bins provided by the council. This interaction has resulted in:

- Decreased litter in the area after input by a reliable and constant presence of Princeton Cleaning team who have collected over 15 000 bags in the last year.
- Additional daily cleaning team in the area that works on a weekly rotation of all the roads in UKID with a focus on the business area.

6.5.3 Urban Maintenance

Urban Maintenance was improved by:

- Identifying and monitoring the status of public infrastructure
- Making regular contact with the relevant CCT departments to address shortfalls in the infrastructure and gardening maintenance.

6.5.4 Social Upliftment

UKID works very closely with U-Turn to uplift the homeless in our area. UKID does not have any link with U-Watch.

Kenilworth is a thoroughfare between two major commercial hubs Claremont and Wynberg. This has resulted in many vulnerable people struggling with substance abuse, mental illness and homelessness seeking assistance and refuge in and around UKID.

UKID made the decision to participate in the ‘Give with Dignity Campaign’ with the CCT to decrease/remove hostility and harassment. It is with this in mind that UKID has partnered with U-Turn to

provide vouchers to be handed out to vulnerable individuals instead of money. The sponsored vouchers can be obtained at Vida e Caffè, Astron Energy, Pick n Pay, Bootleggers, and Elk Kitchens, or bought at Oakhurst.

These vouchers can be redeemed at the U-Turn Service Centres in Claremont and Wynberg for the following services:

- A meal
- A hot shower
- An item of clothing
- A warm bed for the night

Comprehensive addiction and rehabilitation assistance is always available and offered

6.6 Acknowledgments

Recognition must be given to the following groups for their support and assistance through the year:

- My fellow directors
- The Executive Manager (Naiema Isaacs) and our Operations Manager (Jarrod Levendal).
- City of Cape Town CID management team.
- Our two Ward Councillors, Cllr Mikhail Manuel and Cllr Dr Richard Hill.
- The local residents who gave of their time to assist UKID management when support was needed.
- The many local residents who help report crime and grime.

7. Approval of the Annual Report for 2024/2025

The Annual Report, which had been previously circulated to the UKID community via the UKID website, was unanimously approved.

8. Noting of the Audited Financial Statements 2024/2025

The chairman confirmed that the Audited Financial Statements for 2024/2025 had been audited and approved by both the COCT and the Directors of UKID on the 26th August 2025.

This was noted by the members.

9. Budget 2026/27

The Budget for 2026/27 which was previously circulated to the UKID community via the UKID website and which had been reviewed by the City's CID Branch was approved by the members..

10. Approval of the Implementation Plan

The Implementation Plan for 2026/27 which was previously circulated to the UKID community via the UKID website and which had been reviewed by the City's CID Branch was approved.

11. Appointment of the Registered Auditor

Sentio Audit Incorporated have agreed to continue as Independent Auditors.

The members unanimously agreed to retain Sentio Audit Incorporated.

12. Confirmation of Company Secretary

Jacobus Roux from Cypress Consulting has agreed to continue as Company Secretary. The members unanimously agreed to retain Cypress Consulting.

13. Election of Board Members

Mrs Debbie Wall-Smith and Mr Rowan Seagers stood down in terms of Clause 12.1.7 of the MOI, as required by item 5(1)(B) of schedule 1 of the ACT and have made themselves available for re-election. There were no new nominees. Mrs Wall-Smith and Mr Seagers were re-elected.

Estelle Cloete and Neil Biggs have been proposed as new directors.

This has been approved by the meeting.

14. Councillor Mikhail Manuel and Councillor Richard Hill address Councillor Richard Hill:

Please see Councillor's Hill's notes of his speech after Q&A section of these minutes

15. General

Chris Giles, a local resident doing voluntary Social Responsibility work for UKID, is at the back and would appreciate the opportunity to talk about some of the lived experiences of residents when interacting with unhoused people and beggars in the area. If you have a moment to spare, he would love to hear from you.

16. Questions & Answers

Q: J Davidson: Can UKID do anything about the constant complaint about the homeless people trespassing on PRASA land opposite 50 Harfield Road? Also suggested that it would be a good idea if the COCT be more proactive and start issuing fines for jaywalking.

A: RK- If the fence on the PRASA property is removed, the PSO can access the land

Q: Lynn Wengrove: would like to know where the cameras in UKID are set up and how it works?
Is it possible to change the pedestrian crossing at the intersection of Main & Summerly Roads

A: Adrian - Princeton. - List of cameras locations cannot be shared with the general public for security reasons as it can end up in the wrong hands. Princeton is happy to meet residents at the Princeton office to discuss breakdown of camera location with them.

It would be too dangerous to do a diagonal crossing, cars jumping the lights, etc

Follow-up comments: on question by Lynn Wengrove:

- A traffic Engineer has looked at the intersection of Main and Keilworth Road -possibility of putting up a traffic light. There are various conflict points to consider. They cannot add traffic calming measures in the Main Road as it is used as an emergency road.

Q: Neil Biggs: Concerned about the reaction of the taxis and can you give us assurances that the Mi-city buses won't be vandalised

A: M Manuel: Long routes- taxis will reduce, fewer taxis will be on the road. There will be a smaller change in Kenilworth compared to areas like Mitchels Plain and Khayelitsha. Local residents should see a significant change at the corner of Palmyra and Imam Haroon and hopefully taxis won't be able to cut off motorists there.

During the 2023 taxi protest no Mi-city buses were vandalised. Taxis do not vandalize Mi-city buses or stations. Because taxi owners own a share of the Mi-city buses and therefore won't damage their own property. The COCT is at the end of a 12 year cycle with taxis. The contract have just been extended by 2 years. We will not see a reduction of taxis at Wynberg for now and not on the Main Road as these taxis will continue to bring passengers through there.

Q: Estelle Cloete: Corner of Pine and Main Road - Can the pedestrian crossing not be painted as it is not visible at the moment and the cars don't stop there for pedestrians.

A: M Manuel: That crossing as well as the Aliwal and Main Road crossing are high accidents spots due to change in road elevation and what is needed is not just paint, but also yellow bars

Q: Mark Loubser: At the corner of Highwick Avenue and Main Road - it's a high accident spot. The lines have to be improved as the lines are very faint. Can the COCT not put up flashing lights to warn drivers to slow down? We have to find some of warning to motorist to reduce speed.

A: M Manuel: Has asked the Camera committee at the COCT to do an investigation to see if flashing lights are needed. MM has engaged the transport planning officials, they will do certain tests like measure average speeds and if it is within the speed limit, they cannot justify putting up a flashing light. MM suggested that the resident log a CCT Service request and ask Naiema to escalate with the city of Cape Town.

Q: Chris Giles: Can you see any role the CID can take to make a useful contribution to the homeless people issue?

A: M Manuel: The question is why. The city has partnered with various NGOs like The haven, U-Turn, etc, because they have the expertise and are helping the unhoused people. Why would a CID wants to take it on themselves when they can partner with these NGOs. CIDs don't have full time social workers working for them. MM recommend that the CIDs contribute to these NGO and help in that way.

Q: Zahier Murudker: Does the Golden Arrow bus services not run the Mi-city bus services?

A: M Manuel: Mi-city is owned by different companies, of which Golden Arrow has a share.

Q: Zahier Murudker: As UKID has its own LE Officer, why don't we go back to making the paid parking free again?

A: M Manuel: How do you prevent someone from parking for 1 hour or 6 hours. UKID gets no revenue from the parking fees, it all goes to the COCT. Taking away paid parking won't help with the informal car guards and the begging. It will get worse. The businesses are happier with the formal car guards working 8-5pm.

The COCT is looking to extend the paid parking in Claremont from the Civic Centre area to Molteno Road.

Q: Shannon Hampton: Should there be a public participation about changing the area between Harfield and Molteno Roads to a paid parking zone?

A: M Manuel: There was in 2019. If the contractor agrees, and it is feasible for the contractor, then the COCT will start on the 1st Feb

17. Adjournment:

The Chairman thanked everyone for their efforts and then closed the meeting. All agenda items were either noted or approved as required.

The meeting closed at 19h30

**UKID AGM Talk by Councillor Richard Hill, Ward 58
20 November 2025**

Service Delivery

- Thanks to the UKID Board, the Executive Manager Naiema Isaacs and Manager Jarrod Levendal, for the supplemental services that complement what the City provides.
- **Electricity Boxes** - 2 types **pre-paid** inside **property and credit** outside:
Meter Replacement Project (MRP) over time the City replacing all credit meters with pre-paid, free of charge.
- **Water meters**: old metal meters inside properties to be replaced by plastic meters on verge outside property - more accurate, easier access for officials to read the meters.
- Any low water pressure experienced not because of new meters.

Traffic incl MyCiTi

- In Claremont, Ward 58, Phase 2 **MyCiTi construction started** this year.
- **Flagship project R6,3bn** new MyCiTi bus route development, linking Khayelitsha and Mitchells Plain communities to job opportunities in Claremont and the City’s Central Business District (via Golden Arrow Bus service along Main Road and the PRASA rail service from Claremont to the City and south to Simonstown), undoing to a certain extent the spatial separation of Apartheid – ***all the new buses will be electric vehicles.***
- **Completed early 2028**, adding to Cape Town’s reputation as a World Class City.
- **Wynberg Station Public Transport Interchange (PTI) and Wetton Road MyCiTi on hold** till after Phase 2 is completed.

Safety and Security

- Neighbourhood Safety Officers (NSOs) – 30 September launch at Subcouncil 20.
- **Each Ward gets an experienced Commander with 4 Constables** who are graduates of Project 1000.
- NSOs trained as **Metro Police (By-law) & Traffic Enforcement.**
- 2 vehicles, firearms, bulletproof vests and EPIC (Emergency Policing Incident Control) devices, issue fines and panic signal for back-up.
- **Ward 58 and 59** work together one Sergeant, with 8 officers; will get an extra Sergeant in early 2026.
- UKID dedicated Law Enforcement **Officer Candice de Jongh** a welcome addition.
- **Sources of crime** from beyond UKID area – thanks to Rob Kaye, Jarrod Levendal, Princeton Adrian Theron and Xabiso Gantsho.
- Broad Close (Ward 63) settlement cleared on 15 May, and PRASA land (Ward 62) just south of Wetton Bridge settlement cleared 1 August; rough sleepers trickling back but regular law enforcement deterrence.
- **PRASA clean-up rail reserve:** 16 August meeting Thomas Road UKID, Bathurst Road LKID; PRASA said 30 October 2025 ‘Give us 14 days’ – regular reminders to prompt ongoing clean-ups.
- UKID proposing to **lease and fence off Kenilworth Station Parking area**; Princeton plan to install a Pan-Tilt-Zoom camera at station overseeing this parking area.

Environment

- Investigating 2 new parks corner of Thomas/Summerley roads and Pine/Harfield roads.

Local Government Election November 2026

- If you have moved into the area since the 29 May 2024 National Government Election, you need to re-register with the Independent Electoral Commission (IEC) to vote in the voting station near your home. Please contact Councillor Manuel or myself to assist you to re-register – we can do the registration process over the phone, it takes less than 10 minutes.